Data Protection Officer
Compliance Tool

Experience-based approach
Challenges in ensuring compliance with the GDPR requirements

Risk analysis
GDPR compliance is a continuous process based on a complex analysis of the privacy loss risk. It should be based on a wide variety of threats existing in many areas.

Breach notifications
GDPR requires rapid and effective reaction to security incidents and assessment of their impact as well as necessity to notify supervisory authority and data subjects.

Documentation
Knowledge on personal data protection and personal data processing activities is often dispersed. The amount of documentation limits the ability to effectively manage personal data protection.

Accountability
All tasks and decisions made for privacy protection must be documented in a way that ensures accountability of the organization’s compliance.

Appropriate protection
Difficulties in conducting legal analysis as well as in estimating real benefits of implementation of additional tools, processes and other solutions, result in issues with selection of proper legal, technical and organizational measures aimed to protect personal data and compliance with the regulation.
Data Protection Officer Compliance Tool

**Key features**

Data Protection Officer Compliance Tool supports the Data Protection Officer (DPO) in daily duties related to compliance with the GDPR requirements, risk analysis in the context of data protection and maintaining and monitoring company’s compliance with the regulation.

Data Protection Officer Compliance Tool enables:

- **Maintaining Record of Processing Activities:**
- **Conducting and documenting of initial risk analysis and DPIA** (Data Protection Impact Assessment);
- **Managing the list of tasks** resulting from the conducted risk analysis and aimed to achieve risk level related to data protection acceptable by the organization;
- **Maintaining the register of processors** simplifying management of relations with the other entities (data recipients and entities entrusting processing the data) and storage the key information related to them in one place;
- **Managing of the documentation** related to the processing of personal data in the organization e.g.:
  - legal and organizational documentation (data retention, relationships with suppliers, compliance with legal requirements, etc.);
  - technical and organizational measures aimed to protect personal data and IT / Security documentation (e.g. Information Security Policy, Change Management Policy, Incident Management Policy, etc.);
  - personal data inventory including process maps, gap analysis results, etc.;
  - the most important templates (templates of agreements, information clauses, consents, etc.);
- **Managing the incidents and data subject rights:**
- **Maintaining DPO’s individual log.**
Data Protection Officer Compliance Tool

Key features

**Data Protection Officer Compliance Tool simplifies the risk analysis:**
- Record of Processing Activities integrated with *the automated process of initial risk assessment*;
- Core risk analysis - DPIA analysis (Data Protection Impact Assessment) supported by *predefined threats catalogue*;
- List of tasks simplifies monitoring and achieving the target risk profile related to data protection.

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**Step 1**
Complete **Record of Processing Activities** prepared on the basis of the business processes in organization

**Step 2**
To each identified activity, conduct **initial risk analysis** which helps to assess whether DPIA (Data Protection Impact Assessment) is necessary

**Step 3**
Perform **DPIA analysis** for the chosen processing activities
Why is it worth to use Data Protection Officer Compliance Tool?
Additional benefits

**Data Protection Officer Compliance Tool**

- Simplifies managing the GDPR compliance and documentation; and implementation of accountability obligation by the dedicated functionalities and built-in methodology;

- **Increases the effectiveness** and simplifies the DPO’s responsibilities in the DPO module;

- Supports the organization in the process of risk analysis (DPIA) thanks to intuitive functionality and built-in standardized approach.

**Data Protection Officer Compliance Tool is the answer to GDPR challenges:**

- Special dashboard presents key information about current and target risk profile related to data protection and tasks to implement;
- Initial risk analysis highlights processing activities posing „high risk“ in a straightforward manner;
- Risk matrices are generated automatically based on risk assessment;
- DPIA reports are generated automatically;
- Issues log enables automatic preparation and simplified tasks tracing;
- The most important documentation required by GDPR is available within one repository;
- Opportunity to import existing Record of Processing Activities;
- Entire GDPR related documentation is available within one repository, ensuring accountability and increasing efficiency of DPO.