Meeting Toolkit

Chapter meetings bring local privacy pros together in your area to network and learn something new. As a KnowledgeNet Chapter Chair, you play an important role in making meetings happen.

SOUND LIKE A PLAN? LET US SHOW YOU HOW.

IDENTIFY YOUR “WHY?”
Is your goal in executing this meeting to engage attendees with thought provoking content, that benefits not only them, but their organizations? Great, us too. Avoid presentations that might be considered sales-focused. Incorporate authentic and useful content into your meetings. Diversity in your speakers, topics, and meeting venue all help to create a high-value experience for members and attendees.

CO-CHAIR COLLABORATION
The best way to make sure your meeting runs without a hitch, is a steady stream of co-chair communication. Whether you utilize phone, email, or even a handwritten letter (gasp), it’s important that your co-chairs are informed as planning takes place. Challenges connecting? Let us know. We’ll help schedule a conference call to get everyone on the same page.

KEEP THE IAPP INFORMED
We want you to have the best possible experience as a Chapter Chair. Contact your IAPP Staff Partner when it comes to meeting logistics, speakers and attendees. We’ll do our absolute best to give you the support you need.

Looking for more details? We’ve got your covered.
Check out our Chapter Chair Manual to get an in-depth explanation on each of these steps

QUESTIONS ABOUT KNOWLEDGENET CHAPTERS?
Contact us at knowledgenet@iapp.org