IAPP Call for Proposals Form

Event Name:

Session Type: (required)
Main conference breakout sessions must be highly educational, and audience participation/interactive elements are encouraged. Sessions will be either 60 or 75 minutes in length.

Number of speakers: You may have no more than four speakers total, including a moderator.

- Workshop (3.5 hours)
- Single Speaker Presentation
- Multi-speaker Presentation/Panel Discussion
- Workshop Style Breakout
- Moderated Roundtable

Audience Engagement:
Audience engagement is always our goal, and a major focus for the conference. Please indicate how you’ll engage your audience. And, don’t feel constrained to this list: We love it when speakers get creative. Select “other” to tell us your ideas.

- Interactive attendee involvement
- Lecture only
- Question & answer session
- Sample documents will be shared
- Practice exercise during the session
- Role playing will be included
- Mock exams will be given
- Case studies will be shared
- Other (please specify)

Tags: (limit of 5) (required)
Please check up to five tags that apply to your session below.

- Big Data
- Biometrics
- Business of Privacy
- Certification
- Children’s Privacy
- Cloud Computing
- Consumer Privacy
- Data Breach
- Education
- Ethics
- Employee Privacy
- Enforcement
- Finance
- Government
- Healthcare Privacy
- Human Resources
- Identity Management
- Infosecurity
- Internet of Things
- Location Privacy
- Marketing
- Mobile
- Policy & Governance
- Privacy Community
- Privacy Engineering
Please check all regional tags that apply, if your session is geography specific.

- Africa.
- Asia-Pacific.
- Canada.
- European Union.
- Latin America.
- United States.

**Proposed Session Title:** (required)

**Session Description:** (150 words or less) (required)
In 150 words or less, please thoroughly explain your session as you would explain it to the attendees, not to the IAPP.

**Session Leader:** (required)
A session leader takes responsibility for meeting IAPP speaker deadlines and deliverables. Tasks include but are not limited to: collecting and sharing panelists’ bios and photos, main contact for communications, coordinating planning calls, creating session layout, and compiling slide decks. **Session Leaders are not automatically counted or designated as speakers. Session Leaders must be listed in the “Speakers” section if they plan on participating in the session.**

**Speakers:** (required)
We will consider both individual and panel presentations. Breakout Sessions should have no more than four speakers (including moderator) please. Under most circumstances, no more than one speaker from the same organization will be considered. If you propose an exception to this guideline, please specify why.

Please enter the name, official job title, organization, an email address of each speaker (1 per line) exactly as it should appear in print.

1. 
2. 
3. 
4.
Targeted Audience: (required)

- Members new to the privacy profession
- Members with baseline privacy knowledge
- Members with advanced knowledge of the topic

Shared Materials:
Do you have materials you would like to share with attendees in advance of your session? If yes, please explain.

Key Takeaways: (required)
List 2 - 3 key takeaways that attendees will leave your session with (bullet points).

Terms and Conditions [YES/NO] [Initial here]

I acknowledge the following terms and conditions in order to be a presenter at an IAPP event:

Sessions are accepted as originally proposed unless otherwise communicated in the proposal acceptance letter. If any changes need to be made to the panel (speaker additions or replacements), presenters must get approval from the IAPP.

Presenters must submit a high-resolution photo of themselves in color (in .jpeg or .tiff format and at least 300 x 300 pixels) along with a 100 - 200-word biography.

Presenters must listen to the Speaker Orientation web conference either live when originally broadcasted or to the recorded version when circulated.

Only the IAPP event-specific PowerPoint template provided may be used for slides.

A member from press associations affiliated with the IAPP event may report on presenters’ sessions, and may even record sessions, and will be entitled to interview presenters. The IAPP may also record presenters’ images and voices for possible use in IAPP materials. Recordings may be edited, copied, exhibited, published or distributed. (Special exceptions may be made for speakers whose employers prohibit such recordings but only upon approval of the IAPP.)

Speakers must adhere to all deadlines referred to on the event’s web page titled, “For Speakers” and if they do not the IAPP may withdraw the speaking opportunity at any time with written notice.

Submitter must indicate authority to submit on behalf of all presenters, including acknowledging terms and conditions.

The IAPP retains speakers’ personal data and information about their sessions indefinitely for archival and reference purposes. For more information see the IAPP privacy notice.