IAPP Call for Proposals Form

Event Name:

Session Type: *(required)*
All breakout sessions will be 60 or 75 minutes. You may have no more than 4 speakers total, including a moderator. Please select the appropriate description of your session:

- Single Speaker Presentation
- Multi-speaker Presentation/Panel Discussion
- Workshop Style Breakout
- Moderated Roundtable

Audience Engagement: *(required)*
Audience engagement is always our goal, and a major focus for the conference. Please indicate how you’ll engage your audience. And, don’t feel constrained to this list: We love it when speakers get creative. Select ‘other’ to tell us your ideas.

- Interactive attendee involvement
- Case studies will be shared and discussed
- Practice exercise during the session
- Role playing will be included
- Mock exams will be given
- Sample documents will be shared and discussed
- Lecture only
- Other *(please specify)* *(selecting this radio button should take them to an open text field so they can describe their session format proposal)*

Tags: *(required)*
Please check up to five tags that apply to your session below.

- Big Data
- Biometrics
- Business of Privacy
- Certification
- Children’s Privacy
- Cloud Computing
- Consumer Privacy
- Data Breach
- Education
- Ethics
- Employee Privacy
- Enforcement
- Finance
- Government
- Healthcare Privacy
- Human Resources
- Identity Management
- Infosecurity
- Internet of Things
- Location Privacy
- Marketing
- Mobile
- Policy & Governance
- Privacy Community
- Privacy Engineering
- Privacy Enhancing Technology
- Privacy Law
- Privacy Operations Management
Please check all regional tags that apply, if your session is geography specific.

- Africa
- Asia-Pacific
- Canada
- European Union
- Latin America
- United States

**Proposed Session Title:** (required)

**Session Description: (150 words or less) (required)**
In 150 words or less, please thoroughly explain your session as you would explain it to the attendees, not to the IAPP.

**Speakers:** (required)
Breakout Sessions should have no more than four speakers please, a moderator IS included as a speaker in that number. Under most circumstances, no more than one speaker from the same organization will be considered. If you propose an exception to this guideline, please specify why. Please enter the name, official job title, organization, and e-mail address of each speaker (1 per line) exactly as it should appear in print. Please do not include biographies. If title is to appear in a language other than English, please include the in-language title here as well.

1. 
2. 
3. 
4. 

**Targeted Audience:** (required)
- Those new to the privacy profession
- Those with baseline privacy knowledge
- Those with advanced knowledge of the topic

**Shared Materials:**
Do you have materials you would like to share with attendees in advance of your session? If yes, please explain.
Key Takeaways: (required)
List 2-3 key takeaways that attendees will leave your session with (bullet points).

Additional Information about Your Proposal:
Please provide any additional information that would be helpful in evaluating your proposal or the proposed speakers, including links or references to previous live presentations.

Terms and Conditions [YES/NO] [Initial here]
I acknowledge the following terms and conditions in order to be a presenter at an IAPP event:

Sessions are accepted as originally proposed unless otherwise communicated in the proposal acceptance letter. If any changes need to be made to the panel (speaker additions or replacements), presenters must get approval from the IAPP.

Presenters must submit a high-resolution photo of themselves in color (in .jpeg of .tiff format and at least 300 x 300 pixels) along with a 100 - 200-word biography.

Presenters must listen to the Speaker Orientation web conference either live when originally broadcasted or to the recorded version when circulated.

Only the IAPP event-specific PowerPoint template provided may be used for slides.

A member from press associations affiliated with the IAPP event may report on presenters’ sessions, and may even record sessions, and will be entitled to interview presenters. The IAPP may also record presenters’ images and voices for possible use in IAPP materials. Recordings may be edited, copied, exhibited, published or distributed. (Special exceptions may be made for speakers whose employers prohibit such recordings but only upon approval of the IAPP.)

Speakers must adhere to all deadlines referred to on the event’s web page titled, “For Speakers” and if they do not the IAPP may withdraw the speaking opportunity at any time with written notice.

Submitter must indicate authority to submit on behalf of all presenters, including acknowledging terms and conditions.

The IAPP retains speakers’ personal data and information about their sessions indefinitely for archival and reference purposes. For more information see the IAPP privacy notice.